

## Our Late and/or Missed appointment policy:

Please be aware of our policy for late and/or missed appointments. As a courtesy, we ask you immediately call our office when you find you are unable to arrive on time to your appointment. If you must cancel an appointment, please call at your earliest opportunity. If you are unable to call the office 2 hours in advance of your appointment or are more than 15 minutes late to your appointment, there will be a charge of \$10. We are sorry for the inconvenience.

Thank you for your consideration in this matter.  
Dr. Gerckens and Staff

---

I have read and agreed to comply with the above statement.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name